



**DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT
INTRADEPARTMENTAL CORRESPONDENCE**

____ REFERRED FOR ACTION
____ ANSWER FOR MY SIGNATURE
____ FOR FILE
____ FOR YOUR INFORMATION
____ FOR SIGNATURE
____ RETURN TO ME
____ PLEASE SEE ME
____ PLEASE TELEPHONE ME
____ FOR APPROVAL
____ PLEASE ADVISE ME

BY _____ DATE _____
BY _____ DATE _____
BY _____ DATE _____

MEMORANDUM

(225) 237-12*

FAX NO. (225) 237-1390

TO: *
DISTRICT ENGINEER ADMINISTRATOR

FROM: *
PROPERTY MANAGEMENT AGENT

DATE: December 1, 2000

SUBJECT: Residual Property

The Department is planning to offer residual property on the captioned project at public bid/private sale as follows:

PARCEL NO.

Attached please find maps with the residual areas outlined in yellow.

1) (For Federal Projects only), By copy of this memorandum, I am requesting the Real Estate District Manager to do an on-site inspection of this property for any environmental problems, fill out the environmental screening criteria check list, take photographs, and advise me of any conditions out of the ordinary on this property in regard to selling at public bid/private sale.

or

2) (For State Projects only), By copy of this memorandum, I am requesting the Real Estate District Manager to do an on-site inspection of this property, take photographs and advise me of any conditions out of the ordinary on this property in regard to selling at public bid/private sale.

Please advise this office at your earliest convenience as to your recommendations for disposal or retention of this property.

Also, please advise of any other residual property or excess right of way in this area you recommend for disposal.

If further information is needed, please advise.

/

Attachments

cc: *

Mrs. Carol B. Hissong
Mrs. Jeanie Broders

_____ RECOMMENDED FOR APPROVAL	_____ DATE
_____ RECOMMENDED FOR APPROVAL	_____ DATE
_____ RECOMMENDED FOR APPROVAL	_____ DATE
_____ APPROVED	_____ DATE